



民航處 Civil Aviation Department
機場安全標準部 Airport Standards Division

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(By fax)

16 February 2007

All Regulated Agents

Dear Sir,

Regulated Agent (RA) Revalidation Test

The Civil Aviation Department (CAD) issued a Notice to Regulated Agents (Issuc 02/04) on 25 February 2004 stipulated the training requirement of the Regulated Agent Regime.

The Notice stipulated the training requirements for RA. Commencing from 1 January 2006, each Regulated Agent shall have at least two staff members attended a RA Security Training Programme acceptable to CAD. Upon successful completion of the training programme, training certificates are issued to individual. All certificates carry a validity of 3 years. It is the responsibility of the RA to arrange their respective in-house refresher training in order to ensure their staff are continuously familiarized with the RAR requirements. Before expiry of the 3 years RA training certificate, RAs shall arrange their RA Certificate holders to attend and pass the RA Revalidation Test organized by CAD for the revalidation of the RA training certificate for another period of 3 years. The schedule and arrangement of the RA Revalidation Test that will be implemented by 5 March 2007 is illustrated at Attachment 1. CAD will issue a "RA Revalidation Test Result Notification" to the candidates who attend the RA revalidation test.

Regulated Agents should familiarize themselves with the RA Security Programme requirements, Notices to RAs and Handling Procedures for RAR issued by CAD for attending the RA refresher test. All relevant information on RAR is available at the CAD web-site. (<http://www.cad.gov.hk/english/rar.html>)

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In view of the large number of RA personnel attended the RA training sessions during the implementation stage of the RA training requirement in 2004, CAD would allow a 3 month extension of validity of existing RA Training Certificate for RA trained personnel to arrange for attendance of the test on this occasion. The following examples help to illustrate the extension period and the counting of validation period. If a RA personnel obtained a RA certificate on 1 Mar 2004, he should complete an RA revalidation test before 1 June 2007. If he attends the test on 1 May 2007, the certificate would be revalidated from 1 March 2007 until 1 March 2010. If a RA personnel attends a revalidation test before the certificate expiry date, the certificate would be revalidated from the existing expiry date for a period of 3 years.

RA personnel who fail to pass the test should attend the next available test organized by CAD. Alternatively, RAs may choose to appoint another personnel to attend the RAR training programme acceptable to CAD to meet the RA training requirement.



(B K TSANG)
for Director-General of Civil Aviation

Regulated Agent Revalidation Test

- Organizer: Civil Aviation Department
- Fee: Free of Charge
- Venue: CAD Conference Room, 6T100, Terminal 1,
1 Cheong Hong Road,
Hong Kong International Airport,
Lantau,
Hong Kong.
- Schedule: Every Monday afternoon
commencing from 5 March 2007 (except public holiday)
- 4 sessions are available:
2:00 p.m.; 3:00 p.m.; 4:00 p.m. & 5:00 p.m.
- Who should attend: Holders of RA certificate which approaches the 3 year period.
- Test Duration: 40 minutes
- Test Format: 20 questions (multiple choice) in English & Chinese with 80 % passing marks
- Test Result: Result will be notified to RA within 14 days.
- Registration: **Please contact CAD officer at telephone:**
2182 1239 / 2182 1240 (From: 09:00 a.m. to 12:30 p.m.)
for test registration.
