



## HAFFA TRAINING COURSE ENROLMENT FORM

(Please complete and TYPE all the fields in English)

\* Circle the appropriate one

Course Name : Dangerous Goods Awareness (for Category 4 & 5 Personnel) (DGA) (0.5 Day)

Class Code : \_\_\_\_\_ Class Date : \_\_\_\_\_ (1<sup>st</sup> Choice <sup>Note 2</sup>)

: \_\_\_\_\_ : \_\_\_\_\_ (2<sup>nd</sup> Choice <sup>Note 2</sup>)

**Refresher DG/DGA Applicant Only**

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Issuance date Of Previous Certificate :

**Applicant is required to submit a copy of the previous certificate which date of completion must NOT exceed 2 years.**

Name of Company <sup>Note 4</sup> : \_\_\_\_\_

Name of Attendee : Mr. / Ms.\* \_\_\_\_\_ (**HKID Name to be printed on the Certificate**)

Position : \_\_\_\_\_

Contact Person : \_\_\_\_\_ Telephone No: \_\_\_\_\_

Email Address <sup>Note 3</sup> : \_\_\_\_\_ HAFFA Member: \* Yes / No

Referral <sup>Note 6</sup> : HAFFA Mbr Company Name: \_\_\_\_\_

Payment Details : Company Cheque made payable to "HAFFA" (*with name of attendee and class code on the back*)

Amount: \_\_\_\_\_

<sup>Note 5</sup>  Company Sponsor (**NOT** entitled to apply Subsidy)  Self-Finance

Cash Or Cheque No: \_\_\_\_\_ Date: \_\_\_\_\_ Banker: \_\_\_\_\_

I declare that all information supplied above is true, complete and accurate. I understand the course details and the policy/remarks being posted on the HAFFA Website. I agree to abide all course regulations set by HAFFA for the subject programme, failing to observe such rules shall result my application in default.

Signature with Company Chop <sup>Note 4</sup> \_\_\_\_\_

Name: \_\_\_\_\_

Title : \_\_\_\_\_

**Remark 備註 :**

1. Please send to HAFFA the completed enrolment form (in original signature and company chop) together with the cheque payment. Personal cheque or cash is also acceptable. Kindly use separate form or cheque for each application per class. HAFFA reserves the right to accept your application or not.
2. If the 1<sup>st</sup> Choice is not available, we will automatically transfer you to your 2<sup>nd</sup> Choice, along with phone notification. We will return the cheque to you automatically if your 2<sup>nd</sup> Choice is also not available.
3. Letter of Acceptance with session details will be sent out by **EMAIL Only** to your assigned email address **within 3 working days after the enrolment deadline**. Should you do not receive by then, please contact the HAFFA Secretariat immediately before the date of Exam. Otherwise, we assume you have received it and NO refund or re-exam will be made for any absentee in this case.
4. To enjoy member rate, the enrolment form is needed to be signed with company chop. Name of Company and the Company Chop must be the same Member Company Name listed in the current HAFFA Member Directory. In case they are not the same, please apply the Member Company Name Change separately.
5. Please note that **company-sponsored applicant is NOT ELIGIBLE for the partial reimbursement of course fee**. Hence, it is NOT required to return the attached "VTC Partial Reimbursement of Course Fee Form". As to Self-Financed application, the application form of OCC re-imbursement should be submitted with the course enrolment form. If not, HAFFA will assume the payment is sponsored by company and it is not eligible to apply the OCC re-imbursement.
6. (Attention to business partner of HAFFA member) If you being a Non-HAFFA Member will join any HAFFA course because of our Member's referral, you may enjoy HAFFA Member price. You're required to first send us the application form by email to [training@haffa.com.hk](mailto:training@haffa.com.hk) and in the cover message please cc your email contact of HAFFA Member in order to enjoy this privilege. After receiving our email confirmation, please mail original enrolment form and payment (by cheque) to HAFFA.