



Other Courses (cooperated with AMTTCL)
(OPEN FOR HAFFA & NON-HAFFA MEMBERS)

ENROLMENT FORM

(Please complete and TYPE all the fields in English)

** Circle the appropriate one*

Course Name : _____

Class Code : _____ Class Date : _____ (1st Choice ^{Note 2})

: _____ : _____ (2nd Choice ^{Note 3})

Name of Company ^{Note 5} : _____

Name of Attendee : Mr. / Ms.* _____ (**HKID Name to be printed on the Certificate**)

Position : _____

Contact Person : _____

Telephone No. : _____

Email Address ^{Note 4} : _____

HAFFA Member ^{Note 5} : Yes / No

Payment Details : Company Cheque made payable to "**Air Marine Transport Training Centre Ltd**"
(with name of attendee and class code on the back)

Amount: ^{Note 4&5} _____

Cheque No: _____ Date: _____ Banker: _____

I declare that all information supplied above is true, complete and accurate. I understand the course details and the policy/remarks being posted on the HAFFA Website. I agree to abide all course regulations set by HAFFA for the subject programme, failing to observe such rules shall result my application in default.

Authorized Signature with Company Chop ^{Note 5}

Name:

Title :

Remark 備註 :

1. Please send to HAFFA the completed enrolment form (in original signature and company chop) together with the cheque payment. Cheque made payable to "**Air Marine Transport Training Centre Ltd**". Personal cheque is also acceptable. Kindly use separate form or cheque for each application per class. HAFFA reserves the right to accept your application or not.
2. If the 1st Choice is not available, we will automatically transfer you to your 2nd Choice, along with phone notification. We will return the cheque to you automatically if your 2nd Choice is also not available.
3. Please put down your 2nd Choice or else we will return the cheque to you automatically if the 1st Choice is not available.
4. Letter of Acceptance with course details will be sent out by EMAIL Only to your assigned email address within 3 working days after the enrolment deadline. Should you do not receive by then, please contact the HAFFA Secretariat immediately before the date of course. Otherwise, we assume you have received it and NO refund will be made for any absentee in this case. For cancellation/amendment after receiving the Letter of Acceptance, please refer to our HAFFA Website.
5. Kindly check under Member Name List in the HAFFA website <http://www.haffa.com.hk> to confirm if you are a HAFFA member. For HAFFA member, Name of Company, Company Cheque and the Company Chop must be the same Member Company Name as listed in the current HAFFA Member Directory. In case they are not the same, please apply the Member Company Name Change separately.