



無縫清關
Seamless Clearance



Road Cargo System (ROCARS)

Briefing Seminar



無縫清關 Seamless Clearance

CONTENT

- Introduction
- Legal Background & Obligations
- Rollout Schedule



無縫清關 Seamless Clearance

CONTENT (Cont'd)

- How to submit cargo information in ROCARS
- Break
- New arrangement at land boundary kiosks
- Data Inheritance



無縫清關 Seamless Clearance

CONTENT (Cont'd)

- ROCARS registration
- Training
- Support and Assistance
- Q & A



無縫清關
Seamless Clearance

Introduction



無縫清關
Seamless Clearance

What is ROCARS

- An Information Technology system implemented by the government
- A platform for processing electronic advance road cargo information
- For customs clearance of **road cargoes**
- Free of charge for industry players



無縫清關 Seamless Clearance

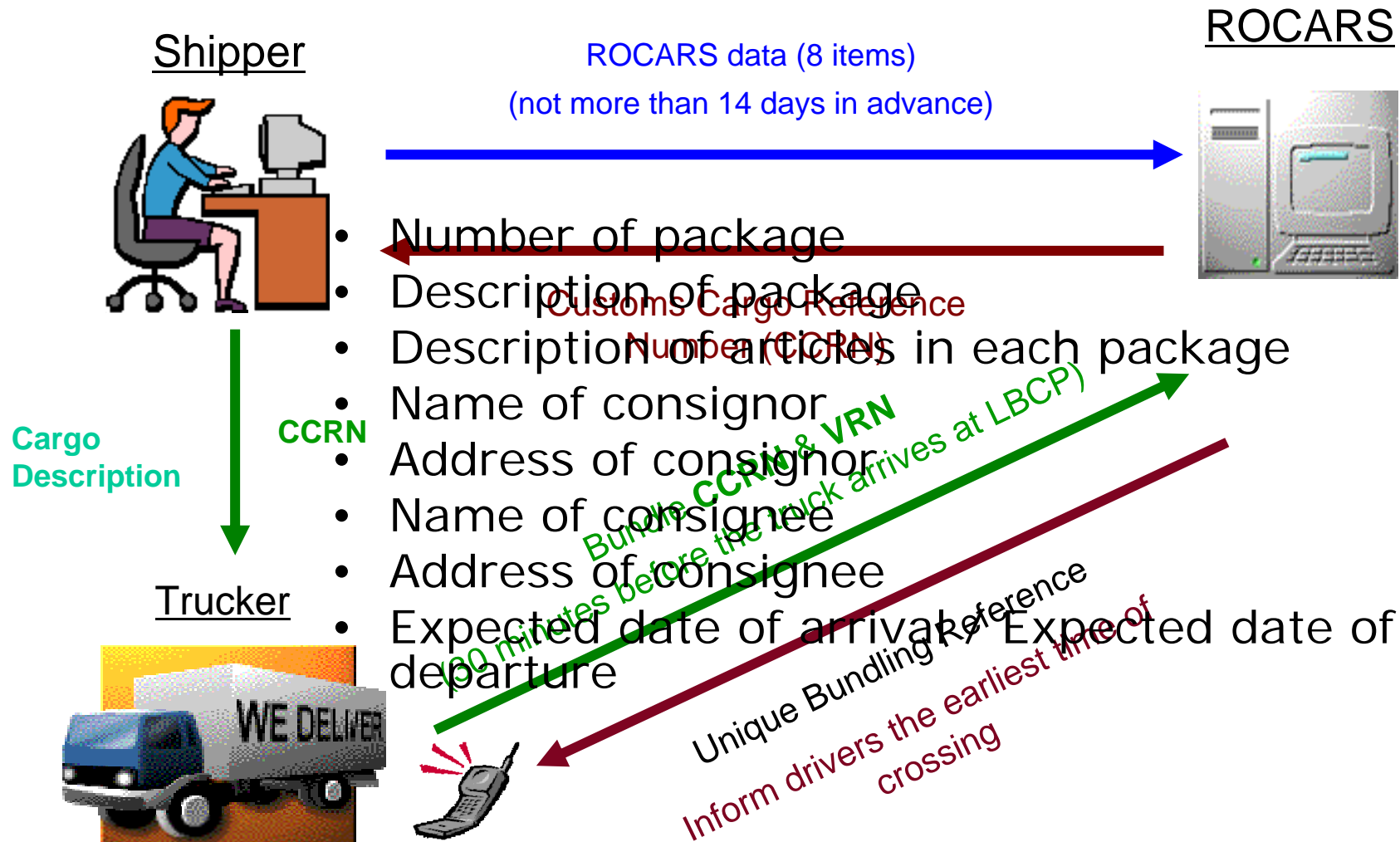
ROCARS Users

- Shippers
 - Provide cargo information to ROCARS
- Truck Drivers
 - Bundling
- Agents
 - Act on behalf of Shippers and Truck drivers



無縫清關 Seamless Clearance

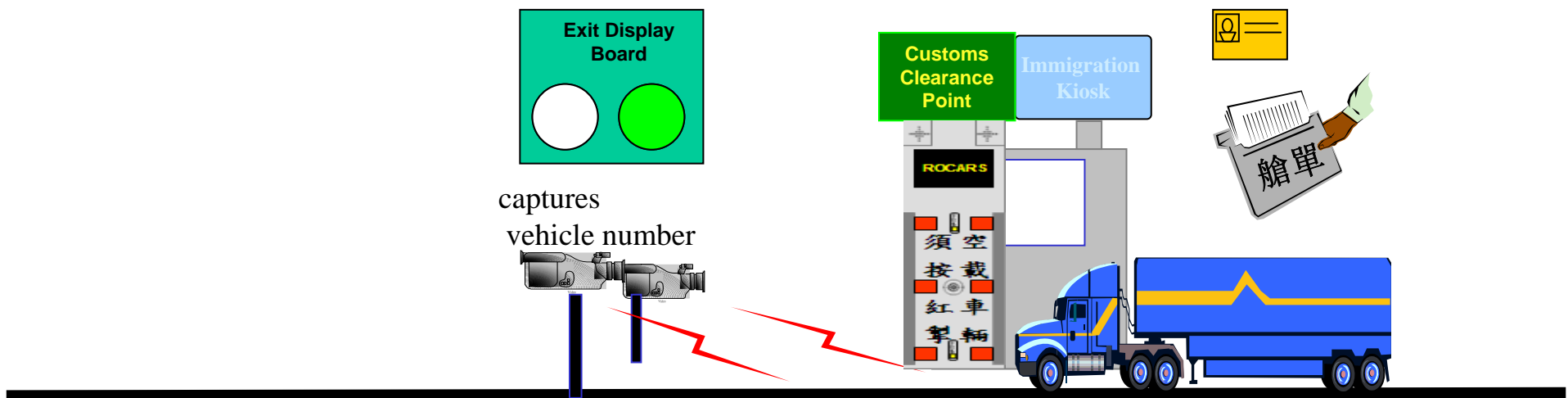
Information Flow





無縫清關 Seamless Clearance

Seamless Customs clearance at land boundary control points



1. Immigration clearance
2. Press unladen vehicle button,
if it is unladen vehicle
3. Drop paper manifest



無縫清關 Seamless Clearance

ROCARS Benefits

- To keep abreast with global developments on electronic customs clearance
- Seamless Customs clearance
- Facilitate intermodal transshipment cargoes
- Data Inheritance Facilitation Function



無縫清關
Seamless Clearance

Legal Background & Obligations



無縫清關
Seamless Clearance

ROCARS Legal Background

- Import and Export (Electronic Cargo Information) Regulation has been gazetted on 16 Oct 2009 and was passed on 18 Nov 2009
- Commencement notice will be gazetted soon to tie in with rollout date in **early 2010**



無縫清關
Seamless Clearance

ROCARS Legal Obligations (Shippers / Agents)

- Submit cargo information not more than 14 days in advance
 - *ROCARS will generate a Customs Cargo Reference Number (CCRN)*
- Furnish CCRN and Cargo Description to Truck Driver



無縫清關 Seamless Clearance

ROCARS Legal Obligations (Truck Drivers)

- Laden truck drivers
 - Performs “Bundling” in ROCARS:
 - CCRN
 - VRN

(at least 30 minutes before crossing)

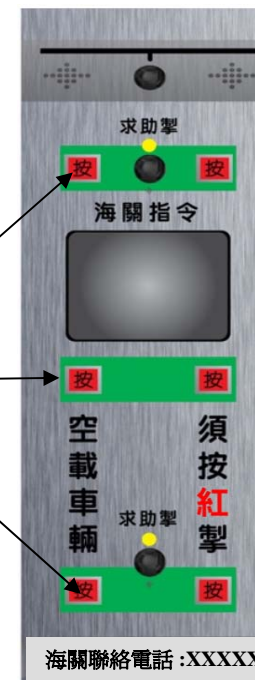


無縫清關 Seamless Clearance

ROCARS Legal Obligations (Truck Drivers) (Cont'd)

- Unladen truck drivers
(No need to "bundle")
 - Press unladen vehicle button at Land Boundary Control Point (LBCP)

unladen vehicle buttons





無縫清關
Seamless Clearance

Rollout Schedule



無縫清關
Seamless Clearance

ROCARS Schedule

- Rollout Date
 - First Quarter of 2010
 - (Exact date to be announced shortly)
- 18 months transitional period
- Full Implementation date
 - Mid-2011
 - (mandatory submission)



無縫清關
Seamless Clearance

How to submit cargo information in ROCARS



無縫清關 Seamless Clearance

Submission Mode

- By Computer
 - 3 kinds of language
 - English
 - Traditional Chinese
 - Simplified Chinese
 - 2 methods
 - Personal Computer
 - System-to-System Transmission
 - Security measures
 - Digital Certificate
 - PIN



無縫清關 Seamless Clearance

Submission Mode

- By Telephone
 - 3 kinds of language
 - Cantonese
 - Putonghua
 - English
 - 2 types of telephone lines
 - Mobile
 - Fixed Line
 - Security measures
 - Security Token
 - PIN



無縫清關 Seamless Clearance

Channels of submission

- Cargo information
 - www.rocars.gov.hk
 - Direct Input (Low Data Volume)
 - Batch Upload (Medium Data Volume)
 - System-to-System Submission (High Data Volume)
 - Self-help Kiosks
- Bundling
 - Interactive Voice Response System (IVRS)
 - www.rocars.gov.hk



無縫清關 Seamless Clearance

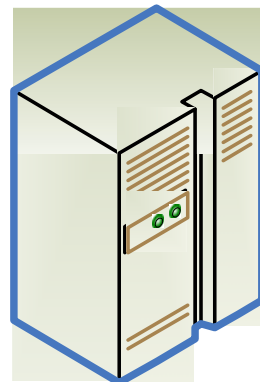
Shippers, Truck Drivers, Agents



Portal Site -
Direct Input

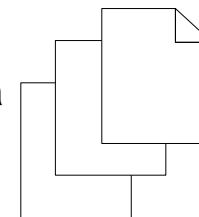
Service Channels

ROCARS



Shippers, Agents

Cargo Data



Portal Site -
Batch Upload

Truck Drivers



Phone
(Interactive Voice
Response System)

Shippers, Truck Drivers, Agents



Self-help Kiosks

Shippers, Agents



System-to-System
Interface



無縫清關 Seamless Clearance

Self-help Kiosk Outlook



- USB Port
- DVD ROM Driver
- Floppy Drive
- Smart ID Card Reader
- Chinese Input Device
- Printer



無縫清關 Seamless Clearance

Self Help Kiosk Locations

Location	No. of Kiosk	Operation Hours
Land Boundary Command Headquarter (LBCHQ), Fanling, N.T.	1	Mon-Fri 0900 - 1800 hrs
Central Government Pier (CGP), Central, HK	1	24 hrs.
Duty Office, Lobby 9/F, Customhouse, 63, Kwai Chung, N.T.	1	24 hrs.
Customer Service Counter, Room 101, 1/F, Asia Airfreight Terminal, Chek Lap Kok, Lantau Island, N.T.	1	24 hrs.
Import Cargo Examination Hall, 1/F, Super Terminal One (ST1) Hong Kong International Airport, Lantau Island, N.T.	1	24 hrs.



無縫清關 Seamless Clearance

Self Help Kiosk Locations (Cont'd)

Location	No. of Kiosk	Operation Hours
Import Cargo Examination Hall, M/F, Express Cargo Centre (ECT), Lantau Island, N.T.	1	24 hrs.
*Customer Service Centre , Customs Headquarter Building, Hong Kong	5	To be confirmed
Customs ODCA office Lobby, 2/F, Harbour Building, Central, Hong Kong	1	Mon-Fri 0900 - 1730 hrs
Central Kowloon Post Office, Yau Ma Tei, Kowloon	1	Mon-Fri 0930 - 1800 hrs Sat 0930 - 1300 hrs
Tsim Sha Tsui Post Office , Tsim Sha Tsui, Kowloon	1	Mon- Sat 0900 - 1800 hrs Sun 0900 - 1400 hrs

* Tentative commissioning date is late 2010



香港海關
Customs and Excise
Department

道路貨物資料系統 ROAD CARGO SYSTEM (ROCARS)

Text Size: [A](#) [A](#) [A](#) | [繁體](#) [简体](#)

Main Page

Registration

Call Center

Training

Self-help
Kiosk

Publicity /
Outreach

Login

Online Demo



convenient, user-friendly and timesaving

User Manual

Information

Legislative
Documents

FAQs

Contact Us



CEDB Commerce and Economic
Development Bureau



Customs and Excise
Department



Census and Statistics
Department



Transport Department



中国电子口岸
CHINA E-PORT



Hongkong Post
香港郵政



ROCARS Services

Login

- Information Submission
- Bundling
- Data download for TDEC



無縫清關
Seamless Clearance

Input of cargo data



香港海關
Customs and Excise
Department

道路貨物資料系統 ROAD CARGO SYSTEM (ROCARS)

Text Size: [A](#) [A](#) [A](#) | [繁體](#) [簡體](#)

Main Page

Registration

Call Center

Training

Self-help
Kiosk

Publicity /
Outreach

Login

Online Demo



convenient, user-friendly and timesaving

User Manual

Information

Legislative
Documents

FAQs

Contact Us



CEDB Commerce and Economic
Development Bureau



Customs and Excise
Department



Census and Statistics
Department



Transport Department



中国电子口岸
CHINA E-PORT



Hongkong Post
香港郵政





無縫清關



香港海關
Customs and Excise
Department

道路貨物資料系統
ROAD CARGO SYSTEM (ROCARS)

Text Size: | 繁體 簡體

Enter your User ID and password. Do not disclose the password to anybody. You are strongly recommended to change your password at least every 6 months to enhance the security level of your account.

User ID *

Password *

Login

Clear

Cancel

New

Close

Single submission refers to submission of one consignment. You can also make use of the OpenOffice plug-in or Excel Template to upload not more than 999 consignments in batch.

☒ Input Single Submission

☐ Upload Consignment in Batch



OK

Cancel

Select mode



無縫清關 Seamless Clearance

Search draft

You can input any searching criteria and click "search" to show the draft records(s) you had created. You can also click "search" only to show all records.

Import/Export

Please Select ▼

Message Sender's
Reference

Batch No.

Template

New

Search

Your company's reference for future searching

Single Submission

[Save as Draft and Template](#)[Save as Template](#)[Save as Draft](#)[Submit](#)

Part I - Expected Arrival / Departure Date & Import/Export Indicator

Import/Export Indicator *

Export ▼

Expected Departure Date *
(YYYY-MM-DD)

2009

11

07

*** Mandatory**

Part II - Consignor Particulars

Name *

Winning Co.Ltd.

Country / Territory Code *

Hong Kong ▼

Address *

Flat D, 22/F,

Name of Estate, Street and
Number / Lot Number

333 Nathan Road, Mong Kok

Name of Town / District / Village

Hong Kong Island / Kowloon / New
Territories

Kowloon

Country/Territory
Sub-entity Identification
(if applicable)Postcode Identification
(if applicable)

Part III - Consignee Particulars

Name *

Fu Wing Co.Ltd

Country / Territory Code *

China ▼

Address *

(Street and Number / P.O. Box)

Flat E,

Shek Lung Tsuen

City Name

Country/Territory Sub-entity Name

Country/Territory
Sub-entity Identification
(if applicable)Postcode Identification
(if applicable)

Consignor Name Cheng Wing Company

Consignee Name Wilson Development Limited

Part IV - Goods Information

1 Description of articles *

Copper Button

Point(s) to note :

1 If you wish to re-use the information for lodgement of import/export declaration, please give full description. For example, 'chilled chickens' instead of 'meat'; 'microwave ovens' instead of 'electrical appliances'.

☐ Cargo in Package

Number of package *

Description of Package *

Please Select

☒ Cargo in Bulk

☒ Gross Weight *

550

Gross Unit *

Kilogram

☐ Gross Volume

Quantity of Net Weight

Unit of quantity of net weight

Please Select

Quantity of Cargo

Permit Information

Permit No.	Issuing Authority	Permit Type
<input type="text"/>	Please Select	Please Select

Add More Permit

Enter

[Select All]

Type

Description of articles

Details

Edit

Delete

OK

Part IV - Goods Information

Input Goods Items

Part V - Transhipment Information

Add Transhipment Details

Part VI - Other Information

Expected Control Point	<input type="text" value="Lok Ma Chau"/>		
Seal No.	<input type="text" value="38448"/>	Container No.	<input type="text" value="HJLS2345217"/>
Unique Consignment Reference (UCR)	<input type="text"/>	Equipment Size & Type Identification	<input type="text" value="Others"/>
Message Sender's Reference	<input type="text" value="20091231-001"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
		<input type="button" value="Save as Draft and Template"/>	<input type="button" value="Save as Template"/>
		<input type="button" value="Save as Draft"/>	<input type="button" value="Submit"/>

Click to submit

Submit

Please provide your digital certificate. Your action to submit cargo information shall be authenticated by the Road Cargo System in a secure manner.

Media for your digital certificate

☐ Smart ID Card

☒ File Location

PIN

Select certificate

Sign

Back

Click to sign with Digital Certificate



Road Cargo System > Shipper (Company/Organization) > Submit

Shipper
(Company/Organization)

Submit

Edit

Enquire

Download

Manage Digital
Certificate

View Company
Particulars

Change Personal
Particulars

Submit

☒ You have successfully submitted the road cargo data to Customs & Excise Department. You are required by law to furnish the CCRN and Cargo Descriptions to the truck drivers as soon as possible. We strongly recommend you to print a copy of this page and provide to the truck drivers as well.

CCRN	2001067889	Valid Until	2009-11-16
------	------------	-------------	------------

Print

Part I - Expected Arrival / Departure Date & Import/Export Indicator

Import/Export Indicator	Export	Expected Departure Date	2009-11-05
-------------------------	--------	-------------------------	------------

Part II- Consignor Particulars

Name	CHAN Tai Man
Country / Territory Code	Hong Kong
Address	Flat D, Pensula Building Tsim Sha Tsui
Name of Estate,	

Print a hard copy to
truck driver

Submit Road Cargo Information

Batch Submission

The upload file must be a valid format XML file

You may prepare the valid format XML file by either (i) Preparing the XML file directly or (ii) Using Template.

Remember to retrieve uploaded record for submission within 14 days.

You may save up to 999 records.

Template in MS Excel

Template in OpenOffice

Plug-in of OpenOffice

XML Consignment File *

Browse...

Batch Upload

1. Insert batch file

Microsoft Excel - 1205 20 test							
File Edit View Insert Format Tools Data Window Help Adobe PDF							
Type a question for help							
Arial 10 B I U							
85%							
Reply with Changes... End Review...							
T1							
A B C D E F G H							
1	Input cargo information and click on "Finish" for export XML file.						
2	If you submit consignment(s) as an AGENT, "Acting on-behalf" section is madatory.						
3	If you submit consignment(s) as an SHIPPER, "Acting on-behalf" section is not required.						
4							
5	Acting on-behalf (Mandatory for AGENT)						
6	Consignment *	Expected Arrival / Departure Date *	Import/Export Indicator *	Agent Role *	Shipper Type *	Name *	HKID
7	1	2009-12-20	Import	Data Entry	Company	陳永禎	
8							
9	2	2009-12-20	Import	Data Entry	Company	陳永禎	
10							
11	3	2009-12-20	Import	Data Entry	Company	陳永禎	
12							
13	4	2009-12-20	Import	Data Entry	Company	陳永禎	
14							
15	5	2009-12-20	Import	Data Entry	Company	陳永禎	
16							
17	6	2009-12-20	Import	Data Entry	Company	陳永禎	
18							
19	7	2009-12-20	Import	Data Entry	Company	陳永禎	
20							
21	8	2009-12-20	Import	Data Entry	Company	陳永禎	
22							
23	9	2009-12-20	Import	Data Entry	Company	陳永禎	
24							
25	10	2009-12-20	Import	Data Entry	Company	陳永禎	
26							
27	11	2009-12-20	Import	Data Entry	Company	陳永禎	
28							
29	12	2009-12-20	Import	Data Entry	Company	陳永禎	
30							
31	13	2009-12-20	Import	Data Entry	Company	陳永禎	
32							
33	14	2009-12-20	Import	Data Entry	Company	陳永禎	
34							
35	15	2009-12-20	Import	Data Entry	Company	陳永禎	
36							
37	16	2009-12-20	Import	Data Entry	Company	陳永禎	
38							
39	17	2009-12-20	Import	Data Entry	Company	陳永禎	
40							

Submit Road Cargo Information

Batch Submission

The upload file must be in valid XML format as specified by C&ED.

Remember to retrieve uploaded record for submission within 14 days.

You may save up to 999 records.

XML Consignment File *

2. Click to upload

Submit

Please provide your digital certificate. Your action to submit cargo information shall be authenticated by the Road Cargo System in a secure manner.

Media for your digital certificate

☐ Smart ID Card

☒ File Location

Select certificate

PIN

Sign

Back

Click to sign with Digital
Certificate



無縫清關
Seamless Clearance

Bundling



無縫清關
Seamless Clearance

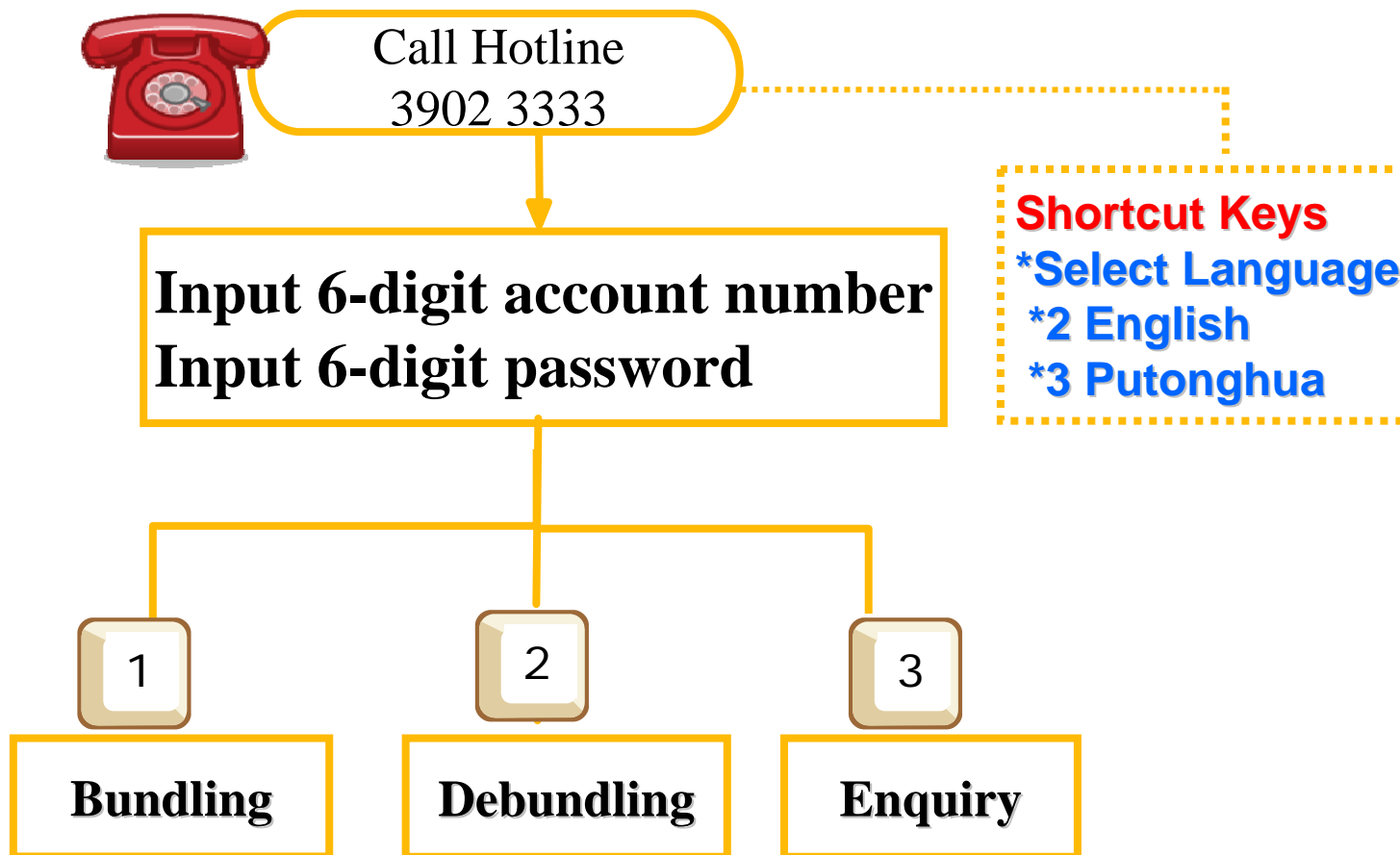
Submission Channels

- By phone
 - Interactive Voice Response System (IVRS)
- By Internet



無縫清關
Seamless Clearance

IVRS Call Flow



*Cantonese by default



無縫清關 Seamless Clearance

Bundling



**Enter CCRN
(10 Digit)**

Enter security code

Select LBCP

1

Man Kam To

2

Sha Tau Kok

3

Lok Ma Chau

4

Shenzhen Bay

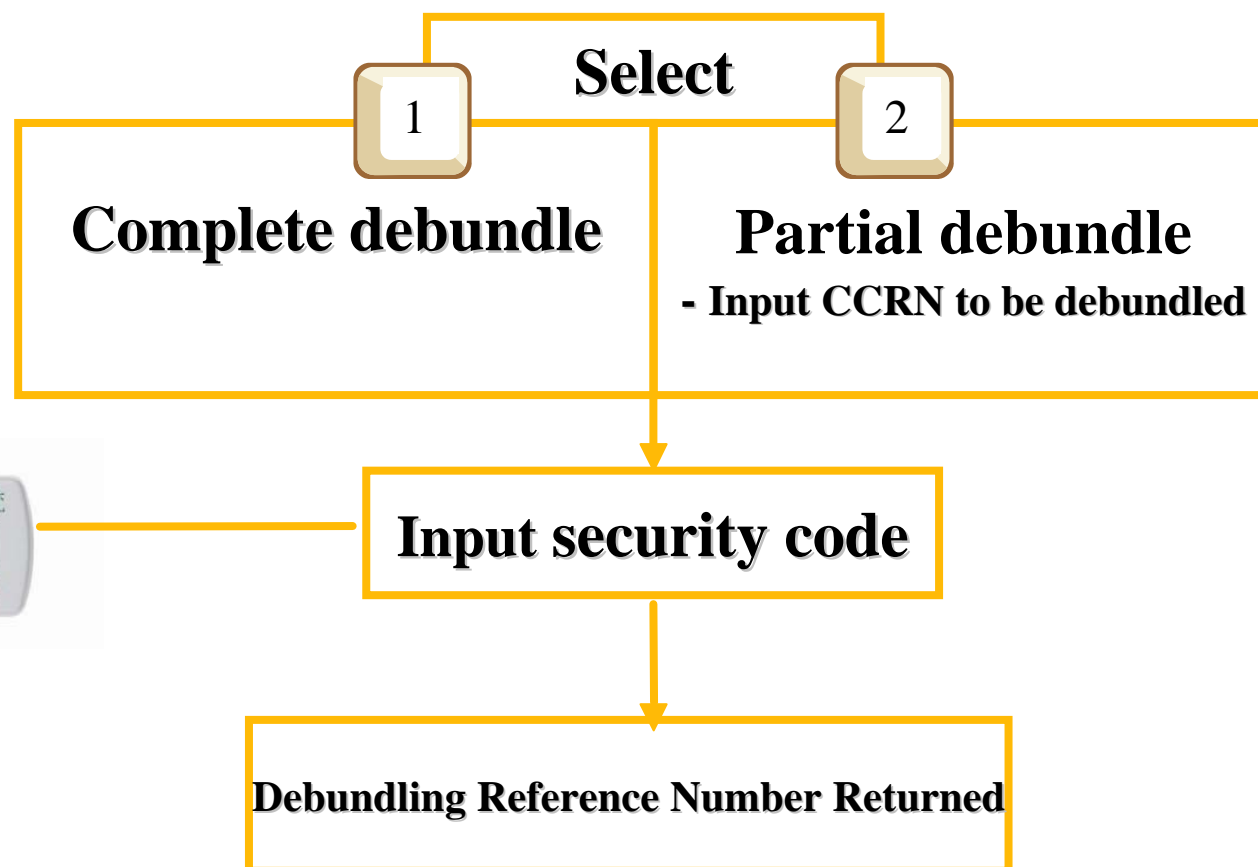
System Response Voice Message:

- You have completed bundling.
- Your UBR is 2349872345.
- You can cross the LBCP immediately / Your earliest crossing time is 15:00 hours on 23 Nov 2009



無縫清關 Seamless Clearance

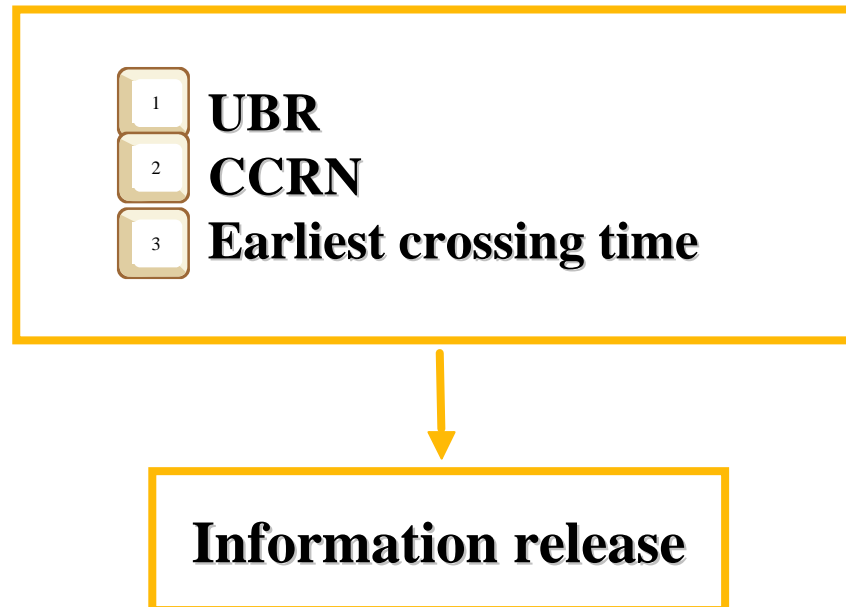
Debundling (can directly press “2” in main menu)





無縫清關 Seamless Clearance

Enquiry (can directly press “3” in main menu)





香港海關
Customs and Excise
Department

道路貨物資料系統 ROAD CARGO SYSTEM (ROCARS)

Text Size: [A](#) [A](#) [A](#) | [繁體](#) [簡體](#)

Main Page

Registration

Call Center

Training

Self-help
Kiosk

Publicity /
Outreach

Login

Online Demo



convenient, user-friendly and timesaving

User Manual

Information

Legislative
Documents

FAQs

Contact Us



CEDB Commerce and Economic
Development Bureau



Customs and Excise
Department



Census and Statistics
Department



Transport Department



中国电子口岸
CHINA E-PORT



Hongkong Post
香港郵政





無縫清關 Seamless Clearance

Bundling



香港海關
Customs and Excise
Department

道路貨物資料系統
ROAD CARGO SYSTEM (ROCARS)

Text Size: [A](#) [A](#) [A](#) | [繁體](#) [簡體](#)

Road Cargo System > Truck Driver > Bundle

Truck Driver

Bundle

Debundle

Enquire Bundle
Information

Manage Digital Certificate

Change Personal
Particulars

Switch Role to Shipper
(Person)

Change Password

Logout

FAQs

Contact Us

+852 18888888

or eMail Us

Related Information

C&ED page

World Customs

Organization

Bundle

Driver Name*

Vehicle Registration No.*

Please Select

Import/Export Indicator*

Import

Expected Control Point

Please Select

Add More CCRN

Bundle

Bundle

Driver Name*

Ho Wa Ping

Vehicle Registration
No.*

VRN0912

Import/Export Indicator*

Import

Expected Control Point

Lok Ma Chau

1001064326

Bundling by Internet

Add More CCRN

‘*’ mandatory

Bundle

Click to bundle

Bundle

You have option to use Security Token or Digital Certificate to bundle.

☐ Please provide your **digital certificate** Your action to bundle CCRN shall be authenticated by the Road Cargo System in a secure manner.

Media for your digital certificate

☐ Smart ID Card

☒ File Location

C:\Documents and Settings\PCCV\Desktop\HKP Cert\

Select certificate

PIN

☒ Please provide your **security passcode** Your action to bundle CCRN shall be authenticated by the Road Cargo System in a secure manner.

Security passcode

••••••

Sign

Back

Click to submit

Bundle

☒ The bundling of CCRN(s) with the vehicle is successful.

Unique Bundling Reference (UBR) No.	1001014161		
Bundling Completion Date & Time	2009-10-24 22:56:44	Earliest Allowed Boundary Crossing Date & Time	2009-10-24 23:26:44
Driver Name	Ho Wa Ping	Vehicle Registration No.	VRN0912
Import/Export Indicator	Import	Expected Control Point	Lok Ma Chau

CCRN to be bundled

CCRN	Goods Items	Submitted By
1001064326	Copper Button; 550.000 Kilogram	Wilson Development Limited (International)

Print

Back

“Print” a hard copy by truck driver



無縫清關
Seamless Clearance

New Arrangements at Land Boundary Kiosk



無縫清關 Seamless Clearance

Customs Instructions

司機指示版

Exit Display Board (XDB)

(與入境處共用)

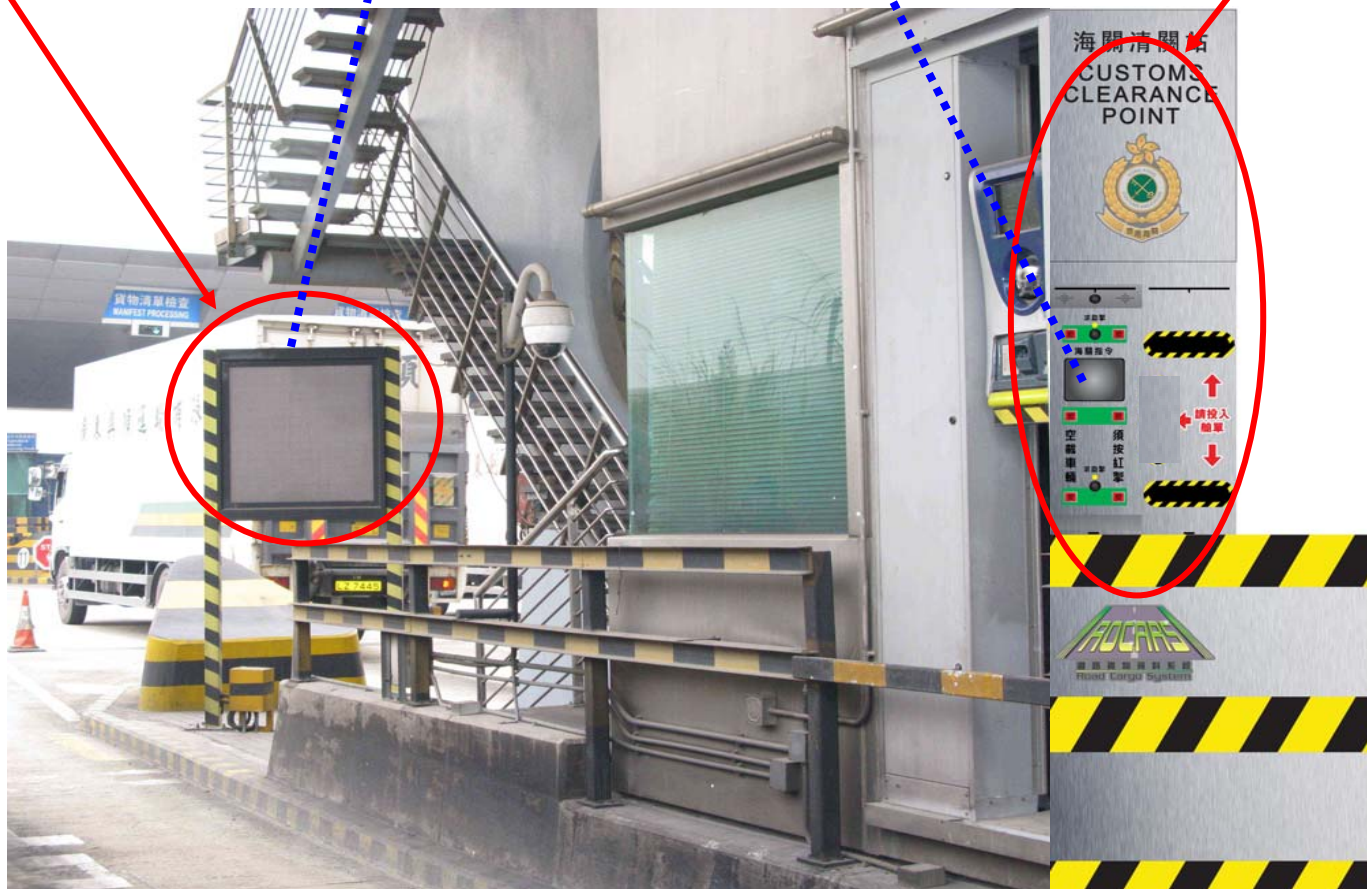
(Screen Size: 98 cm (W) x 98 cm (H))

全合一控制板

All-in-one Panel (AIOP)

(Screen Size: 21cm (W) x 15.8 cm (H))

Simultaneous display of
XDB and AIOP





無縫清關 Seamless Clearance

Customs Instructions on Visual Display Unit



1. Welcome



2. Please Stop



無縫清關 Seamless Clearance

Clearance Procedures for laden Trucks

1. Immigration Clearance



2. Watch for Customs Instructions (Drop paper manifest into drop-in box)





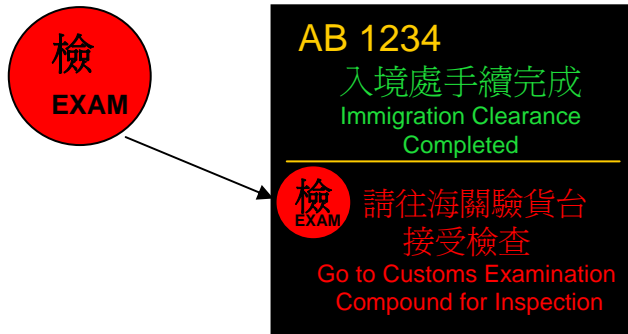
無縫清關 Seamless Clearance

Customs Instructions on Visual Display Unit for laden trucks



3. Clearance Completed

OR



4. Go to Customs Examination Compound for Inspection



無縫清關 Seamless Clearance

Clearance Procedures for Unladen Trucks

1. Immigration Clearance



2. Press “Unladen Vehicle” Button on the AIOP

3. Watch for Customs Instructions (Drop paper manifest into drop-in box)





無縫清關 Seamless Clearance

Customs Instructions on Visual Display Unit for unladen trucks



3. Clearance Completed

OR



4. Go to Customs Examination Compound for Inspection



無縫清關 Seamless Clearance

“Help” Button for Truck Drivers

- Truckers to seek assistance



- Customs officers use for communication with truckers

“Help button with speaker / microphone below



無縫清關
Seamless Clearance

Data Inheritance



無縫清關
Seamless Clearance

Data Inheritance (DI)

- ROCARS and TDEC have some submission data in common
- Extract cargo data from ROCARS to users' computer
- Use function provided by Government Electronic Trading Services (GETS) Service Providers to complete DI for TDEC submission



無縫清關 Seamless Clearance

Reminder on using DI for TDEC

- Provide full description on goods in ROCARS
- Avoid broad terms
e.g. "chilled chickens" instead of "meat",
"microwave oven" instead of "electrical
appliances"



無縫清關
Seamless Clearance

Registration



無縫清關 Seamless Clearance

Channels of Registration

- On-line Application
 - www.rocars.gov.hk
- Paper Registration Forms are available in:
 - ROCARS website
 - Hong Kong Post Offices
 - Call 36690000, 28157711 (Fax on Request)
- Paper Application
 - By Post to PO Box No.38, General Post Office
 - By Fax
 - 2364 9772
 - 2365 9755
 - By dropping into collection boxes at Hong Kong Post Offices



無縫清關 Seamless Clearance

Registration Procedures

- Online Application
 - Applicants can get the “Letter for collection of account” by the following ways
 - If applicants provided email information during online application process, system will automatically send an email with attachment of “Letter for collection of account” to applicant’s email account
 - Applicant can also print the “Letter for collection of account” online
- By Post/By Fax/By dropping into collection boxes
 - Applicants can get the “Letter for collection of account” by Post



無縫清關 Seamless Clearance

Forms

- Registration Forms
 - Shipper Company / Organization (SC)
 - Shipper Person (SP)
 - Agent Company (AC)
 - Truck Driver (TD)
 - Shipper Company and Agent Company (SA)
 - Truck Driver and Shipper (Person) (TS)



無縫清關
Seamless Clearance

Forms (Cont'd)

- Change of Registration Information
 - Change of Information (CI)
 - Change of Message Signatory(ies) (CM)

Copies available at venue



無縫清關 Seamless Clearance

Shipper/Agent Registration Brief Notes

- Each company should register with the ROCARS the followings
 - A Responsible Person (RP)
 - A maximum of 4 authorized Message Signatories (MS)



無縫清關
Seamless Clearance

On-line Application



無縫清關
Seamless Clearance

www.rocars.gov.hk



無縫清關 Seamless Clearance

ROCARS Website - Registration



香港海關
Customs and Excise
Department

道路貨物資料系統
ROAD CARGO SYSTEM (ROCARS)

Text Size: [A](#) [A](#) [A](#) | [繁體](#) [簡體](#)

Main Page	Registration	Call Center	Training	Self-help Kiosk	Publicity / Outreach	Login
-----------	---------------------	-------------	----------	-----------------	----------------------	-------

Online Demo



convenient, user-friendly and timesaving


User Manual

Information

Legislative Documents


FAQs

Contact Us



ROCARS Services

- Information Submission
- Bundling
- Data download for TDEC





Part I Particulars of Applicant

Company / Organization Name*

English

Training Company

Chinese

培訓公司

Business Registration No.

20090903

012

Business Registration Certificate
Expiry Date
(YYYY-MM-DD)

2010

09

01



Business/Organization Address*

English

Address

Training Address

Name of Estate, Street
and Number / Lot
Number

Training Estate

Name of Town / District /
Village

Training Town

Hong Kong / Kowloon / New
Territories

Hong Kong Island

Country/Territory Code

Hong Kong



Chinese

Address

培訓地址

Name of Estate, Street
and Number / Lot
Number

培訓邨

Name of Town / District /
Village

培訓城市

Hong Kong / Kowloon / New
Territories

香港島

Country/Territory Code

香港





無縫清關
Seamless Clearance

Letter for collection of account



**CUSTOMS AND EXCISE DEPARTMENT
HONG KONG**

Applicant : Wilson Developement Limited (International)

Date: 2009-10-25

Flat 3433, Garden Industrial Center, 494 Castle Peak Road,
Tsuen Wan, New Territories, Hong Kong

Dear Applicant,

Invitation to complete registration formalities

C&ED's Application Number: A000964

Enquiry Telephone No. 3669 0000

Road Cargo System (ROCARS) received your application as Shipper (Company / Organization). The following responsible person and authorized message signatory(ies) should come together to any one of the ROCARS Registration Centers listed below between 27.10.2009 and 17.11.2009 with this invitation letter, HKID Card(s) / Passport(s), the following supporting documents, and also the company / organization chop for completing the registration formalities.



無縫清關 Seamless Clearance

Applicants in Person At Post Office

- Applicants in Person show up **in person** to any of the 16 Hong Kong Post offices with
 - Letter for collection of account
 - Required Documents as stated in the letter
- Applicants in Person Sign and receive a secured pack containing a User ID and Password



無縫清關
Seamless Clearance

Company Applicants At Post Office

- Responsible Person and Message Signatory(ies) show up **in person** to any of the 16 Hong Kong Post offices with
 - Letter for collection of account
 - Required Documents as stated in the letter
- Responsible Person and Message Signatory(ies) Sign and receive a secured pack containing a User ID and Password



無縫清關 Seamless Clearance

Hong Kong Post Offices for ROCARS registration

- | | |
|------------------------|---------------------|
| 1. General Post Office | 9. Kowloon Bay |
| 2. Sheung Wan | 10. Kwun Tong |
| 3. Wyndham Street | 11. San Po Kong |
| 4. Kowloon Central | 12. Sha Tin Central |
| 5. Granville Road | 13. Fo Tan |
| 6. Tsim Sha Tsui | 14. Tsuen Wan |
| 7. Cheung Sha Wan | 15. Yuen Long |
| 8. Mong Kok | 16. Tung Chung |



無縫清關 Seamless Clearance

Special Registration Arrangement for Truck Drivers

- Collection of security pack and security token at
 - Either one of 16 Hong Kong Post offices
- OR
 - **Shenzhen Bay Control Point (Outbound Examination Compound)**



無縫清關
Seamless Clearance

Training



無縫清關

Seamless Clearance

Training Courses and Materials

Courses



ROCARS Seminars



Hands-on Training



Train-the-Trainer

Self Learning



www.rocars.gov.hk



CD

Training Materials



Handbook



CD



Manual



無縫清關 Seamless Clearance

Training Period

- Trainings are offered
 - Before rollout of ROCARS
 - During 18 month transitional period



無縫清關 Seamless Clearance

Training Details

Training Type	Expected No. of Class	Participants per session	Duration
Seminar	20	200	1.5 hours
Train-the-trainer	4	20	3 hours
Hands-on Training	40	20	1.5 hours



無縫清關
Seamless Clearance

Classroom Training (PCCW Training Centre)



Classroom Training Venue
PCCW Training and Development Centre in
Kwun Tong (70 Wan Hon Street, Kwun Tong,
Kowloon)



無縫清關 Seamless Clearance

Map of PCCW Training and Development Centre in Kwun Tong





無縫清關
Seamless Clearance

Training Enrolment Procedures

1. Download enrolment form from C&ED Homepage or ROCARS Website
2. Fax to 2962 5258 to register
3. Receive confirmation of enrolment by Fax



無縫清關 Seamless Clearance

ROCARS Website - Training



香港海關
Customs and Excise
Department


道路貨物資料系統
ROAD CARGO SYSTEM (ROCARS)

Text Size: [A](#) [A](#) [A](#) | [繁體](#) [簡體](#)

Main Page	Registration	Call Center	Training	Self-help Kiosk	Publicity / Outreach	Login
-----------	--------------	-------------	-----------------	-----------------	----------------------	-------



convenient, user-friendly and timesaving



HK Customs and Excise Department
Drivers
Shippers



Registration
Call Centre
Training
Self-help Kiosk
Publicity/Outreach



ROCARS Services
Login
■ Information Submission
■ Bundling
■ Data download for TDEC



CEDB Commerce and Economic Development Bureau
Customs and Excise Department
Census and Statistics Department
Transport Department
中国电子口岸 CHINA E-PORT
Hongkong Post 香港郵政



無縫清關 Seamless Clearance

Support and Assistance

- www.rocars.gov.hk will be regularly updated
- Outreach Team
(Download and fill in a reply slip from www.rocars.gov.hk)
- Hotline 3669 0000



無縫清關 Seamless Clearance

ROCARS Website - Outreach



香港海關
Customs and Excise
Department

道路貨物資料系統
ROAD CARGO SYSTEM (ROCARS)

Text Size: [A](#) [A](#) [A](#) | [繁體](#) [简体](#)

Main Page	Registration	Call Center	Training	Self-help Kiosk	Publicity / Outreach	Login
-----------	--------------	-------------	----------	-----------------	-----------------------------	-------



convenient, user-friendly and timesaving



HK Customs and Excise Department
Drivers
Shippers



Registration
Call Centre
Training
Self-help Kiosk
Publicity/Outreach



ROCARS Services
Login
■ Information Submission
■ Bundling
■ Data download for TDEC



CEDB Commerce and Economic Development Bureau
Customs and Excise Department
Census and Statistics Department
Transport Department
中国电子口岸 CHINA E-PORT
Hongkong Post 香港郵政



無縫清關

Seamless Clearance

Q & A



無縫清關
Seamless Clearance

Thank You