




TRAINING SUB-COMMITTEE

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A. HAFFA Training School

HAFFA, for almost half a century, has continued to reinforce its commitment to the industry. Following the signing of IATA ATS agreement on 11 March 2014 in Los Angeles, the official launching ceremony of

HAFFA Training School was held at the HAFFA Annual Spring Dinner on 31 March 2014, which was made extra special with the Chief Executive of the HKSAR the Honourable C Y Leung officiating the light-up ceremony.

 香港貨運物流業協會有限公司 HONGKONG ASSOCIATION OF FREIGHT FORWARDING AND LOGISTICS LTD.  Accredited School  LOGIN SEARCH <input type="text"/>																																																							
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Among others, the following courses are now offered by the HAFFA Training School:

- Basic Dangerous Goods Regulations for Category 1, 2, 3 & 6 Personnel (5 days)
- Refresher Dangerous Goods Regulations for Category 1, 2, 3 & 6 Personnel (3 days)
- Dangerous Goods Awareness for Category 4 & 5 Personnel (half day or 1 day)
- Dangerous Goods Awareness Self-Study Examination for Category 4 & 5 Personnel (30 mins)
- Cargo Security Training (Regulated Agent Regime) Course (1 day)
- EU Aviation Security Training (ACC3, RA3 and KC3) Course (1 day)



As a non-profit making organization, HAFFA is devoted to reducing training costs for the industry by successfully applying for the Out-Centre Course (OCC) Scheme under the Transport Logistics Training Board (TLTB) of Vocational Training Council (VTC) to subsidize most of the courses. The programmes offered by HAFFA will enable companies to invest their resources in operations, leading to higher productivity.

Considering it is also important for Members' customers (*i.e. shippers or co-loaders*) and subcontractors to receive proper training for DG handling, HAFFA extends the privilege to Members' customers. That said, non-HAFFA members to be referred by Member companies can also enjoy Member's price for all HAFFA training courses. Apart from helping to enhance safety in air cargo transport, trust that this extended privilege can be conducive to building up a good relationship with Members' customers/partners and prestige of being HAFFA Members.

Mr. Ivica Kovacic, Head of IATA Training and Development Institute (ITDI) and Mr. Andaleeb Ahmed, Assistant Manager, Product & Business Development of ITDI paid a courtesy visit to HAFFA Training School on 12 March 2015 to better understand our business model and training plans. At the meeting, HAFFA presented our plan, exchange information with ITDI and made suggestions for IATA's consideration to improve its online training school management system.



I. Class Room Training of Basic Dangerous Goods Regulations (DG) and Refresher Dangerous Goods Regulations (RDG) for Category 1, 2, 3 & 6 Personnel, and Dangerous Goods Awareness (DGA) for Category 4 & 5 Personnel of Freight Forwarders

We have offered more than 20 classes of DG, RDG and DGA courses in year 2014 (*Apr-Dec 2014*).

Class schedules and course details are available at the HAFFA website under
<http://www.haffa.com.hk/portal/Course/Default.aspx>

II. Self-Study Scheme of Dangerous Goods Awareness (DGA) for Category 4 & 5 Personnel of Freight Forwarders

The regulations of the Dangerous Goods training requirement for Cat 4 & 5 Personnel of Freight Forwarder had become mandatory with effect from 01 July 2009.

In response to Members' needs, HAFFA established a Self-Study Scheme (SSS) in August 2008, at a reasonable fee. We have offered more than 40 classes of DGA Self-Study Exam for year 2014 (*Jan-Dec 2014*).

Please find details of the scheme in the HAFFA website under
<http://www.haffa.com.hk/portal/Course/Detail.aspx?id=56>

To cater for the changes in the 56th Edition IATA DGR (2015) (*with effect from 01 January 2015*), HAFFA published the New Edition (*Year 2015 edition*) of DGA Self-Study Manual (*Chinese and English versions*). To encourage the compliance of DGA Training Requirement for staff of freight forwarders, we offer Members ONE (1) copy of Chinese version and ONE (1) copy of English version of the DGA Self-Study Manual FREE of charge. For those Members who are yet to collect your free copies, please do so on or before 30 April 2015 (*Thursday*) with your company chop at the HAFFA office during office hours (*Mon–Fri: 9am–5pm, Lunch Hour 12:50pm – 2pm & Sat: 9am–12:50pm*).



**NEW!!! DGA Self-Study Manual–2015 Edition
For Category 4 & 5 Personnel (Chinese and
English versions) is now available!**

Note: previous editions (Year 2008, 2011 and 2013 edition) had been ceased for use.
For all DGA Self Study Exam, only the new 2015 edition will be allowed.

III. Summary of Cargo Security Training (Regulated Agent Regime) Course

To comply with the requirements of the Civil Aviation Department (CAD) re “Training on Regulated Agent Regime”, each RA is to ensure that at least two of their staff engaged in handling international cargo are provided with sufficient training commencing from 01 January 2006, the RA certificate carries a validity of three years. We have offered more than 10 classes of RAR Course for year 2014 (*Apr-Dec 2014*).

After numerous follow up with the CAD, HAFFA obtained its latest RAR Inspection Form which was circulated to all Members via News 61 dated 27 February 2015. Members may refer to the form as a reference check list so as to better comply with the requirement when there is an inspection to be done by the CAD officer at your premises. Such list is also distributed at the RAR class. Members please feel free to enroll into RAR class in order to better understand the requirement of CAD.

Details and the course schedule are available at the HAFFA website:

<http://www.haffa.com.hk/portal/Course/Detail.aspx?id=126>

IV. Security Focus for HAFFA Training School with New EU Aviation Security Training Course - first of its kind in the HKSAR

In September 2014, HAFFA Training School introduced a new EU Aviation Security Training (ACC3, RA3 and KC3) Course, the first of its kind in the HKSAR.

In August 2011, the European Union adopted new regulations for the security of incoming air cargo and mail, requiring all carriers to obtain the “Air Cargo or Mail Carrier operating into the Union from a Third Country Airport” (ACC3) designation. Effective 01 July 2014, ACC3 carriers must ensure that air cargo and mail flown into the EU has passed security controls in accordance with EU standards, or originates from an EU aviation security-validated supply chain. Under the regulations, a supply chain is deemed to be secure if it is ACC3, a Third Country Regulated Agent (“RA3”), or Third Country Known Consignor (“KC3”).

To ensure the required security controls are applied, and to maintain ACC3, RA3 or KC3 status, staff with access to secured air cargo and mail areas must be thoroughly trained.

As outlined in HAFFA Chairman's 2014 Report, security training is a priority for the Association. As the first Asian to qualify as a registered EU Aviation Security Validator for ACC3 and an IATA DGR Instructor, the Chairman Ir. Dr. Tsui has personally designed the new course.

Security remains a global priority for the industry. HAFFA is committed to assisting the industry comply with all current requirements in order to maintain Hong Kong's global status as a trusted, professional and efficient supply chain hub.

The course is designed to assist the industry in ensuring the required standards of security are both implemented and maintained, enabling them to comply with the EU ACC3, RA3 and KC3 requirements with both initial and recurrent training.

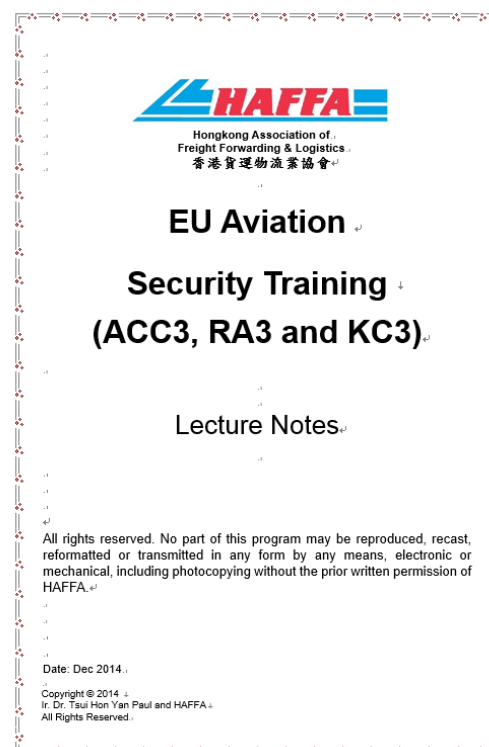
The course targets EU ACC3, RA3 and KC3 personnel or those interested in applying and requiring initial or regular security training to meet regulatory requirements, personnel involved in cargo security duties (*such as accepting, documenting and handling of cargo*), security staff and AEO certifiers.

Each participant who successfully passes the test upon completion of the course will be certified by a Registered EU Aviation Security Validator for ACC3. As an added benefit of the HAFFA Training School course, certified graduates may receive essential security information and updates in the future.

In order to substantially reduce training costs for the industry, HAFFA has successfully applied for a subsidy from the Out-Centre Courses (OCC) Scheme under the Vocational Training Council (VTC).

Details and the course schedule are available at the HAFFA website:

<http://www.haffa.com.hk/portal/course/detail.aspx?id=377>



B. Training Cooperation with the Chartered Institute of Logistics and Transport in HK (CILTHK)

Background:

The forwarding and logistics industry in Hong Kong is lacking a structured training programme. Most new comers joining a forwarding company are normally taught by their superiors who are not qualified to train people. It would appear to both CILTHK and HAFFA that the learning process for the new comers (*as an entry level*) leaves room for improvement. Therefore, both organizations have agreed to jointly develop a Vocational Training Programme (VTP) with a focus on basic technical skill and knowledge in the freight forwarding operations. With the support from the LogsCouncil, we have successfully applied for funding for

course development of each module under VTP. Moreover, the **certificate is jointly issued by LOGSCOUNCIL, CILTHK and HAFFA**, which we believe that the programme is of high recognition.

The programme is divided into 2 streams, namely Airfreight Logistics Programme and Seafreight Logistics Programme, in which there are 4 modules for each sector. Module 1 is set as basic level and Module 2 to Module 4 are set as advance level. Below is the programme structure of each sector:

Airfreight Logistics Programme	Seafreight Logistics Programme
Module 1 – Introduction to Airfreight	Module 1 – Introduction to Seafreight
Module 2 – Cargo Documentation	Module 2 – NVOCC SOP (Customer Service)
Module 3 – Executive Certificate in Airfreight Operational Supervisory Training (<i>Level 4</i>)	Module 3 – Executive Certificate in Shipping Practices (<i>Level 4</i>)
Module 4 – Executive Certificate in Airfreight Operational Managerial Training (<i>Level 4</i>)	Module 4 – Executive Certificate in Warehouse and Distribution (<i>Level 4</i>)

Update: In year 2014, we have applied for funding under the Out-Centre Course (OCC) Scheme by the Vocational Training Council - Transport Logistics Training Board (VTC-TLTB) and successfully obtained the sponsorship from the scheme for both Airfreight and Seafreight streams; i.e. eligible participants will be refunded with reimbursement presently at a rate of \$33/contact hour of course. A ceiling of subsidy is set which is equal to 50% of the course. We are glad to announce that applications of funding for the term of 2015-2016 have been endorsed by VTC-TLTB in April 2015.

We have tendered out Module 1 and 2 of the Airfreight Logistics Sector and that of Seafreight Logistics Sector to industrial training providers, namely Radon Asia Limited and YMCA College Of Careers respectively, to deliver these modules. IATA has officially recognized the HAFFA VTP Airfreight Module 1 and Module 2 training for accreditation and IATA agent renewal under its cargo agency programme since Year 2012. That means participants can present their certificates of VTP Airfreight M1 and M2 to IATA as one of the required training certificates for IATA agents accreditation or agent renewal. Trust that this would help to attract from students to enroll.



資歷架構
Qualifications
Framework

For both Module 3 and 4 of the Airfreight and Seafreight Logistics Sector, Poly U-IfE has successfully bid the tender to be the service provider of writer and trainer. Following substantial efforts made by HAFFA, CILTHK and Poly U-IfE, Modules 3 and 4 of the Airfreight and Seafreight training programme were successfully registered under the Qualifications Framework (QF) and recognized as the industry's first programme which adopted the

Specification of Competency Standards (SCS). The Modules are recognized at QF Level 4, which provided advanced training on operation management in the industry with many best practices and up-to-date technical competencies. We will continue to strive for obtaining recognition of international body (e.g. IATA) so as to enhance attraction of the programme and to boost enrollment.

For better understanding of the benefits of SCS-based Level 4 courses (M3/M4), you may view the youtube clips uploaded on the HAFFA website <http://www.haffa.com.hk/portal/Education/Qualification.aspx>

We would like to take this chance to highly recommend this VTP to Members, and please have your Training / Personnel / Human Resources Department to consider this as an alternative to your internal training programme. Unlike other programme that focus on the theoretical aspects, this VTP provides practical knowledge, current version of the transport documents and hands-on skills that are crucial for business

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operations and the logistics industry at large, your staff will be trained and able to make immediate contributions to your company once they are in the workplace.

Please find below the VTP enrollment status for year 2014 and total enrollment up to 31 December 2014:

2014

Type	Classes	Member	Non- Member	No. of Attendants
VTP Airfreight M1	2	21	10	31
VTP Airfreight M2	3	15	13	28
VTP Airfreight M3	1	7	14	21
VTP Airfreight M4	0	N/A	N/A	0
VTP Seafreight M1	0	N/A	N/A	0
VTP Seafreight M2	0	N/A	N/A	0
VTP Seafreight M3	0	N/A	N/A	0
VTP Seafreight M4	0	N/A	N/A	0

Total Enrollment

Type	Classes	Member	Non- Member	No. of Attendants
VTP Airfreight M1	16	170	108	278
VTP Airfreight M2	9	93	54	147
VTP Airfreight M3	2	25	18	43
VTP Airfreight M4	0	N/A	N/A	0
VTP Seafreight M1	5	N/A	N/A	79
VTP Seafreight M2	4	N/A	N/A	40
VTP Seafreight M3	0	N/A	N/A	0
VTP Seafreight M4	0	N/A	N/A	0

C. Vocational Training Council – Transport Logistics Training Board (TLTB)



The Association had represented the industry to sit in the TLTB as one of the Board Members for many years. In year 2014, the TLTB continued to subsidize qualified industrial courses through the Out-Centre Course (OCC) Scheme for the period of 1 April 2014 to 31 March 2015. Same as year 2013, we have successfully applied funding for 4 types of training courses, namely (1) Basic Cargo Training Course, (2) Cargo Claims Handling Course, (3) International Maritime Dangerous Goods Code (DG by Sea) Training Course, and (4) Vocational Training Programme - Airfreight

and Seafreight Module 1 to Module 4, and another three mandatory courses, namely (1) Dangerous Goods Regulations (for Category 1, 2, 3 & 6 Personnel) (DG), (2) Dangerous Goods Awareness (for Category 4 & 5 Personnel) (DGA), and (3) Cargo Security Training (Regulated Agent Regime) Course (RAR). Moreover, we have also successfully applied OCC for a new course namely EU Aviation Security Training (ACC3, RA3 and KC3) Course. HAFFA shall continue to apply for the applicable funding so as to reduce Members' training cost.



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Every two years, the TLTB will publish the Manpower Survey Report for the Transport Logistics Industry. The purpose of this survey is to obtain data on the present and future manpower situation and training information so as to enable the TLTB to formulate appropriate training plans to meet the need of the industry. TLTB had started to conduct the 2014 Manpower Survey in September 2014 and hopefully will be completed within 27 weeks.

Date: 21 April 2015

(END OF REPORT)