



## HAFFA VOCATIONAL TRAINING PROGRAMME (VTP) AIRFREIGHT MODULE ONE & TWO

### Certificate – recognized by:

- IATA (for IATA Agent Accreditation & Renewal) 已獲 IATA 認可作為其貨運代理申請或續會所需的證書
- HAFFA (for HAFFA Membership Application) 亦獲 HAFFA 認可作為其會員申請所需的證書
- ✓ Certificate will be awarded to students who have successfully passed the test (passing mark: 50%) and achieved an attendance of 80%

### Course Outline:

- ✓ Principle Characteristics of Air Logistics
- ✓ Airfreight Equipment and Airport Services Provider (CTO/RHO)
- ✓ Trading Process related to Airfreight Operations
- ✓ E-commerce
- ✓ Airfreight Procedures and Document
- ✓ Rate Application
- ✓ Cargo Damage and Claims
- ✓ Introduction of DG and Cargo Security
- ✓ Special Cargo (Build-up and Storage)
- ✓ Consolidation and Equalization
- ✓ Export Operations
- ✓ Import
- ✓ Transshipment

### Target Participants:

- ✚ Newcomer and current Operational / Customer Service / Sales / Frontline staff in the Airfreight Industry.
- ✚ IATA agent accreditation & renewal

### Course Schedule (Combined Module 1 and 2):

Course Code	Date	Time	Venue
VTP202501	12-13, 16-18 Jun 2025 (5 days)	9:30 - 17:30	TST HAFFA Conference Room

### Application Deadline:

- ▶ 2 Jun 2025 (Mon) first come first served.

### Course Fee:

- ▶ Original Fee: HK\$5,900- per head (HAFFA Members);  
HK\$6,000- per head (Non-HAFFA Members)
- ▶ **MATF Subsidy** of up to **\$4,720 / \$4,240** (Early Bird) per head for HAFFA Members; **\$4,800 / \$4,320** (Early Bird) per head for Non-HAFFA Members can be applied from Maritime and Aviation Training Fund (MATF). Terms & conditions applied.

**Early Bird Fee (before 12 May 2025):**  
HK\$5,300 (HAFFA Member)  
HK\$5,400 (Non-HAFFA Member)

### Lecturers:

Experienced instructors from the industry

### Medium of Instruction:

Cantonese with English reading materials

**Hongkong Association of Freight Forwarding and Logistics**  
**香港貨運物流業協會 (HAFFA)**

8/F, China Hong Kong Centre,  
122-126 Canton Road, Tsim Sha Tsui

**For course registration and details:**

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